

Rate Card 2018



Another **ASAN** initiative

VENUE HIRE

| Room Layout Option | Theatre Capacity | Board Capacity | U-Shape Capacity | Cabaret Capacity | Classroom Capacity | Cost (Day / Half Day / Evening) | | |
|--------------------|------------------|----------------|------------------|------------------|--------------------|---------------------------------|----------|---------|
| | | | | | | Day | Half Day | Evening |
| Small Hall | 40 | 30 | 25 | 25 | 30 | £110 | £66 | £60 |
| Medium Hall | 80 | 40 | 35 | 40 | 42 | £130 | £75 | £67 |
| Large Hall | 130 | 50 | 45 | 72 | 72 | £190 | £120 | £115 |
| Board Room | N/A | 14 | N/A | N/A | N/A | £100 | £52 | £52 |
| Atrium | N/A | N/A | N/A | 24 | N/A | £145 | £95 | £55 |

Unless otherwise agreed: Half Days - (9:00 – 13:00) (14:00 – 18:00); Full Day - (9:00 – 18:00); Evening - (18:00 onwards)

CATERING

| Option No | Description | Charge Per Head |
|---------------------|-----------------------------------|-----------------|
| REFRESHMENTS | | |
| 1 | Unlimited Tea/Coffee | £1.80 |
| 2 | Unlimited Tea/Coffee and Biscuits | £2.00 |
| 3 | Orange Juice | £0.80 |

We also have a wide range of hot and cold food available. Please see our separate menu, or talk to us about specific requirements.

EQUIPMENT HIRE

| Option No | Item | Cost per day | Cost per half day |
|-----------|------------------------------------|--------------|-------------------|
| A | Laptop | £15 | £10 |
| B | LCD Projector | £15 | £10 |
| C | LCD Projector & Laptop | £25 | £15 |
| D | PA System with Cordless Microphone | £70 | £45 |

Please note all prices exclude VAT